

[NOT PROTECTIVELY MARKED]

CITY OF  
WOLVERHAMPTON  
COUNCIL

# **Forward Plan of Key Decisions**

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[www.wolverhampton.gov.uk](http://www.wolverhampton.gov.uk)

## The Forward Plan

### What is the forward plan?

- This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.
- Forthcoming decisions are published online once they are known but a forward plan document is published monthly.
- The document also demonstrates the Council's commitment to openness and participation in decision making. It assists the Council's Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Executive.
- A key decision cannot normally be made unless certain details about it are published at least 28 days in advance. The forward plan, together with the information published online, enables the Council to meet this requirement.
- The document must be made available for inspection by the public at the Council offices and/or on the local authority's website. Appropriate notice must also be given, in accordance with legislative requirements, of any meeting at which a key decision is to be taken.
- Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

### What is a key decision?

- A key decision is an executive decision which is likely:
  - to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £200,000**), and/or
  - to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, but these tend to be matters about an individual, commercially sensitive information, consultations or negotiations relating to labour relations, or information in connection with or preventing and detecting crime. The full list of exempt categories is set out below:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information related to the financial or business affairs of a particular person (including the authority holding that information).

4. Information relating to any consultations or negotiations, in connection with any Labour relations matters arising between the authority or a Minister of the Crown and employees of all officeholders under the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Councillors or members of the public may make representations about why a matter should be considered in public. The Leader and Cabinet will publish a response to any such representations and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the meeting date.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Support (see below).

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Support team:

Address: Civic Centre, 1<sup>st</sup> floor  
St Peter's Square  
Wolverhampton WV1 1SH

Telephone: 01902 555048

E-mail: [democratic.support@wolverhampton.gov.uk](mailto:democratic.support@wolverhampton.gov.uk)

## The Cabinet

The Cabinet consists of the Leader of the Council, together with nine Cabinet members, each responsible for a particular area of the Council's functions. The members of the Cabinet and their contact details are provided below:



Cllr Peter Bilson  
**City Assets**

38 Larches Lane  
Wolverhampton  
WV3 9PX

peter.bilson@wolverhampton.gov.uk  
01902 710234



Cllr Claire Darke  
**Education**

8 Westfield Grove  
Finchfield  
Wolverhampton  
WV3 8EX

claire.darke@wolverhampton.gov.uk  
07771 836744



Cllr Roger Lawrence  
**Leader of the Council**

Labour Leader's Office  
Civic Centre  
St Peter's Square  
Wolverhampton WV1 1SH

roger.lawrence@wolverhampton.gov.uk  
01902 555001



Cllr Steve Evans  
**Environment**

66 Blackhalve Lane  
Fallings Park  
Wolverhampton  
WV11 1BH

steve.evans4@wolverhampton.gov.uk  
01902 861498



Cllr Val Gibson  
**Children and Young People**

7 Walcot Gardens  
The Villages  
Bilston  
Wolverhampton WV14 0UL

val.gibson@wolverhampton.gov.uk  
01902 496480



Cllr Milkinder Jaspal  
**Governance**

Labour Leader's Office  
Civic Centre  
St Peter's Square  
Wolverhampton WV1 1SH

milkinder.jaspal@wolverhampton.gov.uk  
07771 836088



Cllr Andrew Johnson  
**Resources**

Labour Leader's Office  
Civic Centre  
St Peter's Square  
Wolverhampton WV1 1SH

cllra.johnson@wolverhampton.gov.uk  
01902 496480



Cllr John Reynolds  
**City Economy**

38 St Jude's Rd West  
Wolverhampton  
WV6 0DA

john.reynolds@wolverhampton.gov.uk  
01902 771248



Cllr Sandra Samuels  
**Adults**

Sunnybank  
Needwood Close  
Wolverhampton WV2 4PP

sandra.samuels@wolverhampton.gov.uk  
01902 341009



Cllr Paul Sweet  
**Public Health and Wellbeing**

Twyning, Primrose Lane  
Fallings Park  
Wolverhampton WV10 8RN

paul.sweet@wolverhampton.gov.uk  
01902 562275

## Forthcoming key decisions

<b>Title of key decision:</b>	<b>Approval of tenders</b>	
<b>Summary:</b>	To approve the letting of tenders for school related capital projects	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	Between 1 Sep 2016 and 30 Dec 2016	
<b>Public or private:</b>	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Claire Darke Cabinet Member for Education	
<b>Employee to contact:</b>	Marc Webb Service Manager – Capital and Assets Tel: 01902 551368 Email: marc.webb@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Corporate procurement - award of contracts for works, goods and services</b>	
<b>Summary:</b>	To approve the award and extension of council contracts	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	Between 1 Sep 2016 and 30 Dec 2016	
<b>Public or private:</b>	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Julie Oakley Category Manager Tel: 01902 555416 Email: julie.oakley2@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Pathway to support</b>
<b>Summary:</b>	To approve expenditure for the Pathway to Support Programme received from the Department of Communities and Local Government; to approve the commissioning intentions for Pathway to Support; and to delegate authority to approve the award of a contract to provide Think Family Champions and the small grants for the Pathway to Support Programme when the evaluation process is complete.
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	13 Sep 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People
<b>Employee to contact:</b>	Andrew Wolverson Head of Service, Early Intervention Tel: 01902 551272 Email: andrew.wolverson@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Strategic asset management plan 2016 - Outline proposals</b>
<b>Summary:</b>	To seek direction and validation for the strategic asset management plan
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	13 Sep 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets
<b>Employee to contact:</b>	Julia Nock Asset Manager (Corporate) Tel: 01902 550316 Email: julia.nock@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Towers outdoor centre</b>	
<b>Summary:</b>	To consider options for the Towers Outdoor Centre	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	13 Sep 2016	
<b>Public or private:</b>	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Claire Darke Cabinet Member for Education	
<b>Employee to contact:</b>	Trevor Pringle Head of School Planning and Resources Tel: 01902 555100 Email: trevor.pringle@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Wolverhampton job box</b>	
<b>Summary:</b>	Progress on the development of a virtual job box to support residents improve their skills and access employment	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	13 Sep 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Angela McKeever Head of Skills  Email: Angela.McKeever@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Children and Young People's participation strategy</b>	
<b>Summary:</b>	To approve a three year participation strategy for Children and Young People and endorse the Council's commitment to children and young people having influence over decisions and actions on service that affect them	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	14 Sep 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People	
<b>Employee to contact:</b>	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>City Centre area action plan - adoption</b>	
<b>Summary:</b>	To approve adoption of the Wolverhampton City Centre area action plan	
<b>Wards affected:</b>	Blakenhall; Ettingshall; Graiseley; Heath Town; St Peter's	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	14 Sep 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
<b>Employee to contact:</b>	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Endorsement of the Safer Wolverhampton Partnership Annual report</b>	
<b>Summary:</b>	To endorse the Safer Wolverhampton Partnership Annual Report 2015/16 and support the areas for development	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	14 Sep 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Paul Sweet Cabinet Member for Public Health and Wellbeing	
<b>Employee to contact:</b>	Karen Samuels Head of Community Safety Tel: 01902 551341 Email: karen.samuels@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Housing Company detailed business case</b>	
<b>Summary:</b>	To approve the final detailed business case to establish the Local Housing Company	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	14 Sep 2016	
<b>Public or private:</b>	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
<b>Employee to contact:</b>	Lesley Roberts Strategic Director - Housing Tel: 01902 554902 Email: lesley.roberts@wolverhampton.gov.uk	



<b>Title of key decision:</b>	<b>City Centre public realm materials</b>
<b>Summary:</b>	To approve the range of paving materials, etc for use in Wolverhampton City Centre
<b>Wards affected:</b>	St Peter's
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	4 Oct 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson, Councillor Steve Evans Cabinet Member for City Housing and Assets, Cabinet Member for City Environment
<b>Employee to contact:</b>	Gwyn James Head of Strategic Transportation Tel: 01902 555755 Email: gwyn.james@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Council fees and charges 2017/18</b>
<b>Summary:</b>	To approve a number of fees and charges receivable by the Council
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	4 Oct 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources
<b>Employee to contact:</b>	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Starter homes scheme - procurement of a developer</b>	
<b>Summary:</b>	To approve the procurement of a developer for the Starter Homes scheme, to develop sites	
<b>Wards affected:</b>	Bilston East; Bushbury South and Low Hill; Penn; Wednesfield South	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	4 Oct 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
<b>Employee to contact:</b>	Lesley Eagle Housing Strategy/Development Officer Tel: 01902 555446 Email: lesley.eagle@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>2017/18 Draft budget strategy and medium term financial strategy (general fund budgets)</b>	
<b>Summary:</b>	To approve matters relating to the draft budget strategy for 2017/18 and beyond as the basis of consultation with stakeholders	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	5 Oct 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Housing Services review</b>
<b>Summary:</b>	To seek approval to a new service model for the delivery of housing services between the City of Wolverhampton Council and Wolverhampton Homes.
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	5 Oct 2016
<b>Public or private:</b>	Exempt
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets
<b>Employee to contact:</b>	Christopher Hale Head of Housing Tel: 01902 551796 Email: christopher.hale@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Outcome and consultation of revised autism strategy</b>
<b>Summary:</b>	To approve a citywide autism strategy following a 12 week consultation period
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	5 Oct 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Sandra Samuels OBE Cabinet Member for Adults
<b>Employee to contact:</b>	Kathy Roper Head of Young Adults Commissioning Tel: 01902 550975 Email: kathy.roper@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>ICT infrastructure refresh</b>	
<b>Summary:</b>	Purchases of items of hardware and software to allow the ICT infrastructure to remain operational and cost effective.	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	Before 29 Oct 2016	
<b>Public or private:</b>	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Paul Dunlavey Technical Operations Manager Tel: 01902 551436 Email: paul.dunlavey@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Bilston Centre regeneration</b>	
<b>Summary:</b>	To receive an update report and approve the marketing of remaining land	
<b>Wards affected:</b>	All Wards; Bilston East	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	1 Nov 2016	
<b>Public or private:</b>	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Kevin Moore Commercial Development Manager Tel: 01902 555570 Email: kevin.moore@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Financial support to carers offering legal permanency to children</b>	
<b>Summary:</b>	To approve proposed changes in allowances for permanent carers for children and young people	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	8 Nov 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People	
<b>Employee to contact:</b>	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Wryley and Essington canal local nature reserve</b>	
<b>Summary:</b>	To designate the Wryley and Essington Canal Local Nature Reserve (Wolverhampton part) and approve an associated legal agreement	
<b>Wards affected:</b>	Heath Town; Wednesfield North; Wednesfield South	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	8 Nov 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
<b>Employee to contact:</b>	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Black Country Core Strategy review</b>	
<b>Summary:</b>	To approve publication of scoping, issues and options documents for consultation	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	30 Nov 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Quarter two capital budget monitoring</b>
<b>Summary:</b>	To approve matters relating to the 2016/17 capital budget as at the end of the second quarter
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	30 Nov 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources
<b>Employee to contact:</b>	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Quarter two Treasury Management activity monitoring (including mid-year review of the Strategy)</b>
<b>Summary:</b>	To receive an update on treasury management activity in 2016/17 to date
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	30 Nov 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources
<b>Employee to contact:</b>	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Debt strategy</b>
<b>Summary:</b>	To approve adoption of a debt strategy
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	6 Dec 2016
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources
<b>Employee to contact:</b>	Sue Martin Head of Revenue and Benefits Tel: 01902 554772 Email: sue.martin@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Quarter two revenue budget monitoring</b>	
<b>Summary:</b>	To approve matters relating to the 2016/176 revenue budget as at the end of the first quarter	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	6 Dec 2016	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk	